



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20541

RQ-3

February 13, 2003

Sarah Brown, Treasurer
Ohio State Republican Party
211 S. Fifth Street
Columbus, OH 43215

Identification Number: C00162339

Reference: April Quarterly Report (1/1/02-3/31/02)

Dear Ms. Brown:

On January 22, 2003, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your February 10, 2003 response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) H4 of your report to clarify the following description(s): "see memo entries". For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Schedule H4 discloses payments made to credit card companies for shared federal and non-federal activity. Please be advised that these payments must identify as memo entries, the original vendors from which you have purchased an item or service regardless of the amount. Please amend your report by providing the name and mailing address of the original vendor, along with the date, amount and purpose of each expenditure. 11 CFR §104.10.

An adequate response must be received at the Commission by March 5, 2003. Adequate responses received on or before this date will be taken into consideration in